President
Position Description

PURPOSE:
To provide strong leadership and guidance by focusing on efficient and effective achievement of CORTA's mission, vision, and objectives.

TERM:
Two year term, renewable by mutual decision of the member and the Nominating Committee, subject to Board approval.

QUALIFICATIONS:
- Community oriented
- Self-motivated
- Strong leadership skills and interpersonal skills
- Strong organizational skills
- Strong oral and written communication skills
- General understanding of the goals and ideals of CORTA, GTA, STA, and USTA
- Knowledge of parliamentary procedure

DUTIES:
- Attend all CORTA Board and Committee meetings (must attend at least 4 of 6 board meetings).
- Determine frequency of meetings and schedule according to need.
- Provide information for inclusion in Meeting Packets.
- Report on Organization activity at meetings.
- Submit articles for publication in CORTA newsletter, when appropriate
- Perform other responsibilities as assigned by the Board.
- Conduct annual review of position description; suggest appropriate changes to Governance Chair
- Serve as mentor/resource to elected successor.

RESPONSIBILITIES:
- Guide, direct, and attend all CORTA Board and Executive Committee meetings.
- Work with Secretary and/or Executive Director to prepare agenda for distribution at all Board and Executive Committee meetings.
- Serve as CORTA's chief representation with public and private community organizations, other CTAs, USTA Georgia, USTA Southern, and USTA National.
- Attend USTA-Georgia Annual meeting and Community Development Workshop.
- Ensure that the Board annually evaluates its performance in achieving its mission.
- Serve on Nominating Committee.
- Appoint committee members.
- Appoint/Invite Tennis Professional Advisory Board.
- Send welcome letters to new Board members upon election
- Send thank you letters to outgoing Board members after new Board is slated in December.
- Work with Executive VP to perform annual performance evaluation of Executive Director.

"To promote and develop the growth of tennis"