

## CORTA School Team Tennis • Team Leader Duties

### 1. SafePlay Approved

- Team Leader, as well as any substitute or co-Team Leader, must be in compliance with the USTA Youth Protection Policies and Procedures for USTA Junior Team Tennis. Click on the following link: <https://netgeneration.usta.com/us-en/home.html> and select “Become a Provider” and begin the registration process. The entire process takes about 45 minutes. Once submitted, it may take up to 10 business days to receive approval. For more information go to [www.usta.com/safeplay](http://www.usta.com/safeplay).
- Provide SafePlay information to parents and encourage them to complete the SafePlay process in case you may need them to serve as a substitute Team Leader.

### 2. Request Team Number

Complete and submit JotForm that contains:

- Team Registration Information
- Team Leader Code of Ethics

### 3. Provide Team Number to player parent/guardian for Team Registration

- Players will need the following to register:
  - Team number
  - USTA number
  - Credit card (\$35 league fee)

### 4. Provide Link to Parent/Guardian to complete Release/Parent Code of Conduct JotForm for completion. Deadline for c S

### 5. Confirm at least four players registered by September 10

You can view your team roster online via [corta.org](http://corta.org); stats and standings on the homepage

### 6. Practice (not required)

- Establish days and location for practices
- Reserve courts, as needed. Contact Cooper Creek to schedule a practice (706-225-4186)
- Juniors are responsible for paying court fees when *practicing* at Cooper Creek (\$2/hour per junior)
  - Court fees for *matches* are paid by CORTA.
- Establish rules for safety at practices. (No swinging racquets, etc.)
- Discuss rules and etiquette with players; and parents.
- Teach your players how to play no-ad scoring and a tie-break.
- Try different doubles teams.

NOTE: CORTA has clinics to help juniors develop skills and keep them interested in playing tennis.

### 7. Rule Familiarity. It is the coach/manager's responsibility to have each team member thoroughly read and understand current CORTA, Georgia and Junior Team Tennis League Regulations.

### 8. Absence. If the team coach/manager is unable to perform duties, he/she should appoint an acting Safeplay approved coach/manager to fulfill duties.

### 9. Schedule Input/Avoidances. Check your school calendar for any times that you know your team will be unavailable to play and notify the coordinator immediately to request an avoidance. *Prior* to the schedule being made, every effort will be made to accommodate the request, but it cannot be guaranteed. Once the schedule is published no changes will be made.

### Dates to Remember

September 10 .....	Deadline to form a team <ul style="list-style-type: none"><li>• Minimum 4 players must be registered online</li><li>• Player Release/Parent Code of Conduct due</li></ul>
September 19 .....	Captains' Meeting (Zoom) at 7:00 p.m. Balls available for pick up
September 23- 30 .....	Match Play
September 30 .....	Drop Deadline